

**TINLEY PARK PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
June 26, 2024 – 6:30 p.m.**

MEMBERS PRESENT

Dami Ajasa
Brad Daniels, Treasurer
Leah Herman
Laura Hess-Wojcik, Secretary
Elizabeth Stern
Darren Meyers, President

MEMBERS ABSENT

Gina Miller, Vice President

LIBRARY STAFF PRESENT

Zach Musil, Director
Sarah Schroeder, Assistant Director
Jennifer Schulien, Business Office Assistant

CALL TO ORDER

The meeting of the Tinley Park Public Library Board of Trustees was called to order at 6:31 p.m.

ROLL CALL

Roll call was taken.

INTRODUCTION OF GUEST/AUDIENCE TO VISITORS

Dennis Walsh, Attorney from Klein, Thorpe and Jenkins was present. He has been in the field of Library Law for 35 years and General Counsel for 25 years in libraries. Youth Services Assistant, Julie Kanjo was also in attendance. She has been with the library for 28 years.

APPROVAL OF AGENDA

President Meyers motioned to move the Youth Advisory Council Report to before the Director's Report. Treasurer Daniels seconded. Ayes: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Elizabeth Stern, Darren Meyers. Nays: None. Motion carries. President Meyers stated that agenda item 12, "Trustee Comments" cannot be included because this is not currently stated in the order of business outlined in the bylaws. Secretary Hess-Wojcik disagrees, citing section 4.08 of the bylaws, which state the order of business "shall include, but not be limited to, the following items "President Meyers states that because they have not yet been adopted, they cannot be discussed. Secretary Hess-Wojcik appealed the Chair's decision to rule 12a out of order. Treasurer Daniels seconded. Roll Call Vote: Ayes: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Elizabeth Stern. Nays: Darren Meyers. Motion carries. President Meyers motioned to move the Executive Session before the Director's Report. He stated he has information to share and would like to have the opportunity to do so earlier in the meeting. Treasurer Daniels believes the Executive Session should stay where it is on the agenda due to the fact the information is not directly related to the Executive session. A voice vote was taken to move the Executive Session to before the Director's Report. Ayes: Darren Meyers. Nays: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Elizabeth Stern. Motion Fails.

APPROVAL OF MINUTES

Approval of the May 22, 2024 Regular Board Meeting Minutes.

President Meyers motioned that he would like all references to Tiffany Nash and Dan Pohrte be formal and be addressed as Ms. Nash and Mr. Pohrte. Treasurer Daniels stated he was not opposed but wanted to know why. President Meyers shared this is editorial and believes it should be formal. Ayes: Dami Ajasa, Brad Daniels, Leah Herman, Elizabeth Stern, Darren Meyers. Nays: Laura Hess-Wojcik. Motion carries. President Meyers stated the New Business item concerning the all-gender restrooms and Product Architecture + Design did not reflect what happened and was an incomplete truth. President Meyers requested that his discussion with the architects regarding fixture counts be added to the minutes. Trustee Herman noted there was never any discussion with other board members regarding the all-gender restrooms and therefore was no opportunity to discuss the issue. President Meyers suggested the phrase “out of the riparian area” should be added after “to meet the guidelines” in reference to the location of the Prairie Garden and StoryWalk project location. Treasurer Daniels motioned to approve the Regular Board Meeting Minutes from the May 22, 2024 Tinley Park Library Board of Trustees Meeting with the discussed amendments. Ayes: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Elizabeth Stern, Darren Meyers. Nays: None. Motion carried.

CORRESPONDENCE

Illinois Secretary of State FY2024 Per Capita Grant Award Letters for Tinley Park Public Library and Orland Hills Public Library District have been received.

FINANCIAL REPORT

Approval of the May 2024 Financial Report.

Treasurer Daniels inquired about some errors seen in reports recently. Director Musil shared the person from the Village who previously handled the report retired and was recently replaced by part-time employees who are less familiar with the Library’s reports and needs. Treasurer Daniels asked Library Administration to bring these issues to the Village’s attention and determine whether their accounting services are the best solution. Treasurer Daniels motioned to table the May 2024 Financial Report. President Meyers seconded. Roll Call Vote: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Elizabeth Stern, Darren Meyers. Nays: None. Motion carried.

Approval of the Bills List from 05/16/2024 through 06/17/2024 in the amount of \$628,234.81.

President Meyers asked about the payment to Product Architecture + Design and what this was for. Director Musil shared this was for design development documents that have been received. Treasurer Daniels inquired how the amounts are arrived at for the invoice and where in the process we are being billed. Secretary Hess-Wojcik motioned to approve the bills list for the dates and amounts as follows: May 16, 2024 through June 17, 2024 in the dollar amount of \$628,234.81. Trustee Ajasa seconded. Roll Call Vote: Ayes: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Elizabeth Stern, Darren Meyers. Nays: None. Motion carried.

ADMINISTRATIVE REPORT

Youth Advisory Council Report

No report.

Director's Report.

Discussion took place regarding what should and should not be included in the Director's Report. President Meyers noted that his June 5 call with the Library Director and Assistant Director was not noted within the report. Director Musil stated that the Director's report is not intended to be a full accounting of all calls and business transactions. President Meyers requested that the Director should include contact with legal counsel in his report. Treasurer Daniels and Attorney Dennis Walsh advised against this, and Treasurer Daniels motioned to reject any reference of communication with the attorney in public memos or communication of what can be stated by the attorney. Secretary Hess-Wojcik seconded. Ayes: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Elizabeth Stern. Nays: Darren Meyers. Motion carries.

Secretary Hess-Wojcik motioned to accept the Director's Report as written. Trustee Herman seconded. Ayes: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Elizabeth Stern. Nays: Darren Meyers. Motion carried.

Assistant Director's Report.

The Assistant Director's report was noted.

May 2024 Statistics.

The statistical report was noted.

Orland Hills Board Meeting.

No report.

Staff Updates.

Cat Bonzanni Began her position as a Part-Time Circulation Clerk on June 20, 2024. Kaitlin Rymek started her position as a Full-Time Adult Services Librarian on June 25, 2024.

Building and Grounds.

The domestic RPZ was replaced. Light poles in the parking lot have been painted.

Phase 1 Building Renovation Updates.

Discussion took place.

Prairie Garden & StoryWalk Project Updates.

Discussion took place.

Friends of the Library Report.

No report.

Departmental Report.

The report was noted.

Program Publicity Report.

The report was noted.

NEW BUSINESS

Motion to Reaffirm that the Powers of the Board as Expressed in the Board Bylaws and State Law are Powers of the Board as a Collective and Do Not Belong to Any Individual Board Member or Officer of the Board.

Discussion took place as to whether this language can be found in the unrevised bylaws, with President Meyers suggesting that this action item instead be entered as an amendment to the bylaws under agenda item 10b. Treasurer Daniels clarified that the phrase “as expressed in the Bylaws and state law” is referring to “the Powers of the Board” and is not a direct reference to any specific language in the bylaws or state law. Treasurer Daniels motioned to reaffirm that the powers of the Board as expressed in the Board Bylaws and state law are powers of the Board as a collective and do not belong to any individual Board member or Officer of the Board. Trustee Herman seconded. Ayes: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Elizabeth Stern, Darren Meyers. Nays: None. Motion carried.

Proposed Amendments to Bylaws of the Board of Library Trustees.

Each amendment was discussed individually. Each can be discussed at this meeting and adopted at the next meeting. Revisions to item 3.01 and 4.08 were proposed and agreed upon. The Board discussed President Darren Meyers’s proposed amendment 7.04, which stated that the Library Director could not contact the Library’s legal counsel without written consent from the Board. The Board expressed concerns and agreed to remove this amendment. Discussion took place regarding continuing education, and it was decided amongst the Board that the bylaws will be reviewed annually in June.

Discussion and Review of Phase 1 Building Renovation Updates.

Several Board members expressed their concern of not being included in the discussions to have Product Architecture + Design include plans for all-gender restrooms. President Meyers shared he had asked this to be presented to the Board by Product Architecture + Design an informational item. Secretary Hess-Wojcik explained this should have been discussed with other Board members and understood before being pursued. Treasurer Daniels said Board members should be able to make requests of Library Administration but be cognizant of resources; if resources are to be expended a discussion should be had with Board members. President Meyers said this was an honest mistake, and he was not trying to hide anything. It was decided that all-gender restrooms would not be pursued as a part of the Library’s renovation.

Approval of MWRD Permitting Services Proposal with SMP for the Prairie Garden and Story Walk Project.

Discussion took place amongst the Board. Library Administration recommends working directly with Mr. Pilipowicz at SMP Projects and coordinating with him and Stantec to ensure the WMO permitting process is completed. Treasurer Daniels motioned to approve the MWRD Permitting Services Proposal with SMP for the Prairie Garden and Story Walk project as written. Secretary Hess-Wojcik seconded. Roll Call Vote: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Elizabeth Stern, Darren Meyers. Motion carried.

Review and Approval of Closed Session Minutes.

After review, a recommendation has been made by Board Secretary Hess-Wojcik to keep closed the following Closed Session Minutes:

April 24, 2024; March 27, 2024; March 27, 2024 (Special Board Meeting); February 28, 2024; May 9, 2023; February 9, 2023; August 25, 2021; May 26, 2021; February 24, 2021; February 20, 2021; January 30, 2021; and November 2, 2020. These minutes relate either to the Library Director search process, staff and Director compensation increases, or filling Board vacancies.

Treasurer Daniels motioned to keep closed the dates listed above. Trustee Stern seconded. Ayes: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Elizabeth Stern, Darren Meyers. Nays: None. Motion carried.

Approval of Library of Things Circulation Policy & User Agreement and Revisions to Circulation Policy.

Treasurer Daniels motioned to approve the Library of Things Circulation Policy and User Agreement and Revisions to the Circulation Policy. Trustee Herman seconded. Ayes: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Elizabeth Stern, Darren Meyers. Nays: None. Motion carried.

OLD BUSINESS

None.

PRESIDENTS REPORT

Trustee Comments:

Dami Ajasa: None.

Brad Daniels: None.

Leah Herman: None.

Laura Hess-Wojcik: None.

Elizabeth Stern: None.

Darren Meyers: None.

Employee Julie Kanjo was given a few minutes to address the Board of Trustees. Julie expressed her concern as well as the Youth Services department's concern over the possible all-gender restrooms.

EXECUTIVE SESSION

At 8:51 Treasurer Daniels motioned to go into Executive Session per 5 ILCS 120/2c (1) – The appointment, employment, compensation, discipline, performance, or dismissal of employees of the public body. President Meyers seconded. Ayes: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Elizabeth Stern, Darren Meyers. Nays: None. Motion carried.

OPEN SESSION

The regular Board meeting resumed at 9:40.

ADJOURNMENT

Treasurer Daniels motioned to adjourn the meeting at 9:41 p.m. Trustee Herman seconded. Ayes: All. Nays: None. Motion carried.

Respectfully submitted,

Secretary

President