

AMENDED

**TINLEY PARK PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
July 24, 2024 – 6:30 p.m.**

MEMBERS PRESENT

Dami Ajasa
Brad Daniels, Treasurer
Leah Herman
Laura Hess-Wojcik, Secretary
Gina Miller, Vice-President
Elizabeth Stern
Darren Meyers, President

LIBRARY STAFF PRESENT

Zach Musil, Director
Sarah Schroeder, Assistant Director
Jennifer Schulien, Business Office Assistant

CALL TO ORDER

The meeting of the Tinley Park Public Library Board of Trustees was called to order at 6:30 p.m.

ROLL CALL

Roll call was taken.

INTRODUCTION OF GUEST/AUDIENCE TO VISITORS

Valerie Zulevic, Youth Services Manager, was in attendance. Jennifer Lowe, Youth Services Assistant Manager, was also present. Bob Serafino, Facilities Manager, was in attendance. John Shales of SMC Construction Services as well as Tiffany Nash and Dan Pohrte of Product Architecture + Design were in attendance to make a presentation. Dennis Walsh, Attorney from Klein, Thorpe, and Jenkins was present.

APPROVAL OF AGENDA

Treasurer Daniels motioned to strike and dismiss Item 11a. Trustee Comments on the agenda. of the open meeting, stating that this item was more appropriate to discuss in an executive session, as the content of the comments related to “the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.”. Trustee Herman seconded. Roll Call Vote: Ayes: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Gina Miller, Elizabeth Stern. Nays: None. Motion carried.

Secretary Hess-Wojcik motioned to move Item 9a, New Business, Phase 1 Building Updates, presented by Product Architecture + Design and SMC Construction Services to after item 5b, Approval of Executive Session Minutes. Treasurer Daniels seconded. Roll Call Vote: Ayes: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Gina Miller, Elizabeth Stern. Nays: None. Motion carried.

APPROVAL OF MINUTES

Approval of the June 26, 2024 Regular Board Meeting Minutes.

Treasurer Daniels motioned to approve the June 26, 2024 Regular Board Meeting Minutes. Trustee Stern seconded. Ayes: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Elizabeth Stern. Abstention: Gina Miller. Nays: None. Motion carried.

Approval of June 26, 2024 Executive Session Meeting Minutes.

President Meyers arrived at 6:35 and assumed control of the meeting. He asked each Board member and Director Musil and Assistant Director Schroeder individually if they had received his text message stating he would be five minutes late and asking them to hold the start of the meeting for him. Each person did respond that they had received his message. Vice President Miller explained she had started the meeting at 6:30. President Meyers stated there would be a five-minute “bio break”. Attorney Walsh shared this could not happen without a motion to recess. President Meyers asked for a motion to have a five-minute recess. Secretary Hess-Wojcik motioned for a brief recess. Treasurer Daniels seconded. Ayes: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Gina Miller, Elizabeth Stern, Darren Meyers. Nays: None. Motion carried.

The meeting resumed at 6:39, roll was called: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Gina Miller, Elizabeth Stern, Darren Meyers. President Meyers stated Attorney Walsh was to be “remanded to the gallery,” since he was not an invited guest. Secretary Hess-Wojcik shared she had asked for the attorney to be present. Treasurer Daniels motioned to have Attorney Walsh remain at the table for the duration of the meeting. Secretary Hess-Wojcik seconded. Ayes: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Gina Miller, Elizabeth Stern. Nays: Darren Meyers. Motion carried.

Secretary Hess-Wojcik motioned to approve the June 26, Executive Session Minutes of the Tinley Park Public Library Board Meeting. Trustee Herman seconded. Roll Call Vote: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Elizabeth Stern, Darren Meyers. Abstention: Gina Miller. Motion carried.

NEW BUSINESS

Phase 1 Building Updates, presented by Product Architecture + Design and SMC Construction Services.

Tiffany Nash, Dan Pohrte, and John Shales gave their presentation to the Board. Mr. Pohrte shared the wall in the Children’s Area that Treasurer Daniels had previously commented on has been lowered to improve visibility and sightlines. John Shales shared that the project is in the final design stage and bidding could begin as soon as August 16th, 2024. All bids would be opened at the library, and bids will be approved at the September 26, 2024 regular meeting of the Library Board of Trustees. The project will be broken down into four phases in order to keep the collections as accessible as possible for patrons and staff. Ms. Nash explained items such as furniture, flooring and finishes to the Board, and invited Trustees to view selected furniture, flooring, and finishes at an adjacent display table.

While Trustees were viewing furniture and finish selections, President Meyers approached Business Office Assistant Jen Schulien to ask that she records in the minutes the entire exchange that

occurred when he entered the meeting. President Meyers then stepped over to Attorney Dennis Walsh and said, “Nothing personal Dennis, but F**k you.”

President Meyers asked if staff have given input on whether the single large monitor in the Teen Activity Room would be sufficient for video gaming, citing his experience at colleges and universities where gaming takes place on multiple screens. Youth Services Assistant Manager Jennifer Lowe noted that the library already owns smaller monitors for gaming purposes and uses them when needed.

John Shales shared that the bidding environment is great right now, and he is optimistic the library will receive good bids. President Meyers asked what economic indicators were used to make that determination, and where specifically this information was coming from. Mr. Shales shared this was based on current bids he has received for other projects, one of which is a three-million-dollar renovation of a facility. The Board thanked Product Architecture + Design and SMC Construction Services for their presentation.

CORRESPONDENCE

Orland Hills Public Library District-Request for Per Capita Grant Payment.

Trustee Ajasa inquired about this grant and asked if this was a regular grant that libraries receive. Director Musil shared this is an annual grant that libraries can apply for and is granted based on size of population. This request has been made and received by the Orland Hills Public Library District.

FINANCIAL REPORT

Approval of the June 2024 Financial Report.

Treasurer Daniels shared that there are still some questions he has regarding the reports. The May financial was not approved at the June 26, 2024 regular meeting, and discussion took place as to whether to table the June report as well, since its figures are dependent upon those in the May report. Treasurer Daniels motioned to table the approval of the June 2024 Financial Report to the August meeting. President Meyers seconded. Roll Call Vote: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Gina Miller, Elizabeth Stern, Darren Meyers. Nays: None. Motion carried.

Approval of the Bills List from 06/19/2024 through 07/10/2024 in the amount of \$367,477.17.

Secretary Hess-Wojcik motioned to approve the bills list for the dates and amounts as follows: June 19, 2024 through July 10, 2024 in the dollar amount of \$367,477.17. Trustee Herman seconded. Roll Call Vote: Ayes: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Gina Miller, Elizabeth Stern, Darren Meyers. Nays: None. Motion carried.

ADMINISTRATIVE REPORT

Director’s Report.

Director Musil shared the election calendar has been moved up a month. Board members wishing to run for election or re-election will need to have their paperwork filed by mid-November. President Meyers asked Director Musil which trustees the new election calendar will affect, and Director Musil answered that Trustees Ajasa and Stern would be impacted, as well as Vice President Miller. Director Musil also shared that Sikich is initiating its Fiscal Year 2024 financial audit. Board members should expect to receive letters with a questionnaire from the Auditors. Secretary Hess-Wojcik asked about the

recent check fraud the library has experienced. Director Musil shared this is something that is happening more frequently and that the library is working towards new procedures to enroll specific vendors in ACH payments. Treasurer Daniels shared that ACH/EFT can be more vulnerable to fraud than live checks. President Meyers asked if there has been any progress on the Prairie Garden Story Walk and if having the boundaries moved out of the riparian area had been investigated. Director Musil stated the boundaries are staying where they have been designated, and that this was discussed and determined at the June 26, 2024 regular meeting.

Assistant Director's Report.

Secretary Hess-Wojcik inquired about the Age Options Grant. Assistant Director Schroeder shared that if granted the library would partner with them to do some programming here at the library and offset some of the costs of the memory care collection. President Meyers noted that the content of the Assistant Director's report is very similar in nature to that in the Director's report and therefore somewhat redundant, and he asked Director Musil to write a recommendation on whether it is beneficial to continue to share this report with the Board.

June 2024 Statistics.

Vice President Miller shared it is good to see that the book borrowing is still high. Director Musil stated the door count is almost back to where it was before the pandemic.

Orland Hills Board Meeting.

President Craig Schmidt of the Orland Hills Public Library Board is looking to renew their contract with our library. Vice President Miller asked if they are looking for the same rate or if there would be an increase. They are looking to increase the service fee by ten percent. The Board agreed that an increase of ten percent is agreeable. Director Musil will communicate with the Orland Hills Public Library District Board of Trustees, who will then work with their attorney to develop a new contract that can be reviewed, revised, and adopted by the Tinley Park Public Library Board of Trustees, with input from legal counsel.

Staff Updates.

Sheri Rivera has resigned her position as a Part-Time Youth Services Assistant effective July 11, 2024.

Building and Grounds.

No report.

Phase 1 Building Renovation Updates.

No report

Prairie Garden & Story Walk Project Updates.

No report.

Youth Advisory Council Report.

Fairy Tale Theater held a production recently. This was the biggest production to date, with forty-three participants. It was the best show yet. President Meyers asked for a round of applause.

Friends of the Library Report.

No report.

Departmental Report.

Secretary Hess-Wojcik asked why a program was canceled. She also shared that she loves to see the numbers of the Yours to Keep items.

Program Publicity Report.

No report.

NEW BUSINESS

Phase 1 Building Updates, presented by Product Architecture + Design and SMC Construction Services.

This item was moved to the beginning of the meeting.

President Meyers motioned that all motions regarding the amendments to the Bylaws are out of order because they have not been presented in legislative format. Attorney Walsh shared there is no legal requirement for amendments to be presented this way. President Meyers shared he had difficulty determining the changes in each, in the format in which this was written. Treasurer Daniels indicated that the revisions were presented in strikethrough format at the June 16, 2024 regular meeting and asked President Meyers if he was now also an attorney, only an attorney can interpret law. President Meyers said, "I can do whatever I want." Secretary Hess-Wojcik motioned to appeal President Meyers' motion to rule the Bylaw amendments out of order. Treasurer Daniels seconded. Roll Call Vote: Ayes: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Gina Miller, Elizabeth Stern. Abstention: Darren Meyers. Nays: None. Motion carried.

Motion to Adopt Amendments to Section 2.03 "Vacancies" of the Tinley Park Public Library Bylaws of the Board of Trustees, Proposed and Discussed at the June 26, 2024 Regular Board Meeting.

Treasurer Daniels motioned to Adopt Amendments to Section 2.03 "Vacancies" of the Tinley Park Public Library Bylaws of the Board of Trustees, Proposed and Discussed at the June 26, 2024 Regular Board Meeting. Trustee Herman seconded. Roll Call Vote: Ayes: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Gina Miller, Elizabeth Stern, Abstention: Darren Meyers. Nays: None. Motion carried.

Motion to Adopt Amendments to Section 2.04 "Conflicts of Interest" of the Tinley Park Public Library Bylaws of the Board of Trustees, Proposed and Discussed at the June 26, 2024 Regular Board Meeting.

Treasurer Daniels motioned to Adopt Amendments to Section 2.04 "Conflict of Interest" of the Tinley Park Public Library Bylaws of the Board of Trustees, Proposed and Discussed at the June 24, 2024

Regular Board Meeting. Secretary Hess-Wojcik seconded. Roll Call Vote: Ayes: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Gina Miller, Elizabeth Stern. Abstention: Darren Meyers. Nays: None. Motion carried.

Motion to Adopt Amendments to Section 2.07 “New Trustee Orientation” of the Tinley Park Public Library Bylaws of the Board of Trustees, Proposed and Discussed at the June 24, 2024 Regular Board Meeting.

Trustee Ajasa motioned to Adopt Amendments to Section 2.07 “New Trustee Orientation” of the Tinley Park Public Library Bylaws of the Board of Trustees, Proposed and Discussed at the June 24, 2024 Regular Board Meeting. Treasurer Daniels seconded. Roll Call Vote: Ayes: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Gina Miller, Elizabeth Stern. Abstention: Darren Meyers. Nays: None. Motion carried.

Motion to Adopt Amendments to Section 3.01 “Officers” of the Tinley Park Public Library Bylaws of the Board of Trustees, Proposed and Discussed at the June 24, 2024 Regular Board Meeting.

Secretary Hess-Wojcik motioned to Adopt Amendments to Section 3.01 “Officers” of the Tinley Park Public Library Bylaws of the Board of Trustees, Proposed and Discussed at the June 24, 2024 Regular Board Meeting. Trustee Herman seconded. Roll Call Vote: Ayes: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Gina Miller, Elizabeth Stern. Abstention: Darren Meyers. Nays: None. Motion carried.

Motion to Adopt Amendments to Section 4.03 “Regular Meeting” of the Tinley Park Public Library Bylaws of the Board of Trustees, Proposed and Discussed at the June 24, 2024 Regular Board Meeting.

Secretary Hess-Wojcik motioned to Adopt Amendments to Section 4.03 “Regular Meeting” of the Tinley Park Public Library Bylaws of the Board of Trustees, Proposed and Discussed at the June 24, 2024 Regular Board Meeting. Vice President Miller seconded. Roll Call Vote: Ayes: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Gina Miller, Elizabeth Stern. Abstention: Darren Meyers. Nays: None. Motion carried.

Motion to Adopt Amendments to Section 4.07 “Electronic Attendance at Meetings” of the Tinley Park Public Library Bylaws of the Board of Trustees, Proposed and Discussed at the June 24, 2024 Regular Board Meeting.

Trustee Herman motioned to Adopt Amendments to Section 4.07 “Electronic Attendance in Meetings” of the Tinley Park Public Library Bylaws of the Board of Trustees, Proposed and Discussed at the June 24, 2024 Regular Board Meeting. Trustee Stern seconded. Roll Call Vote: Ayes: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Gina Miller, Elizabeth Stern. Abstention: Darren Meyers. Nays: None. Motion carried.

Motion to Adopt Amendments to Section 4.08 “Order of Business” of the Tinley Park Public Library Bylaws of the Board of Trustees, Proposed and Discussed at the June 24, 2024 Regular Board Meeting.

Trustee Stern motioned to Adopt Amendments to Section 4.08 “Order of Business” of the Tinley Park Public Library Bylaws of the Board of Trustees, Proposed and Discussed at the June 24, 2024

Regular Board Meeting. Secretary Hess-Wojcik seconded. Roll Call Vote: Ayes: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Gina Miller, Elizabeth Stern. Abstention: Darren Meyers. Nays: None. Motion carried.

Motion to Adopt Amendments to Section 5.01 “Establishing Special or Ad Hoc Committees” of the Tinley Park Public Library Bylaws of the Board of Trustees, Proposed and Discussed at the June 24, 2024 Regular Board Meeting.

Secretary Hess-Wojcik motioned to Adopt Amendments to Section 5.01 “Establishing Special or Ad Hoc Committees” of the Tinley Park Public Library Bylaws of the Board of Trustees, Proposed and Discussed at the June 24, 2024 Regular Board Meeting. Treasurer Daniels seconded. Roll Call Vote: Ayes: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Gina Miller, Elizabeth Stern. Abstention: Darren Meyers. Nays: None. Motion carried.

Motion to Adopt Amendments to Section 6.01 “Powers of the Board” of the Tinley Park Public Library Bylaws of the Board of Trustees, Proposed and Discussed at the June 24, 2024 Regular Board Meeting.

Treasurer Daniels motioned to Adopt Amendments to Section 6.01 “Powers of the Board” of the Tinley Park Public Library Bylaws of the Board of Trustees, Proposed and Discussed at the June 24, 2024 Regular Board Meeting. Secretary Hess-Wojcik seconded. Roll Call Vote: Ayes: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Gina Miller, Elizabeth Stern. Abstention: Darren Meyers. Nays: None. Motion carried.

Motion to Adopt Amendments to Section 7.01 “Library Director” of the Tinley Park Public Library Bylaws of the Board of Trustees, Proposed and Discussed at the June 24, 2024 Regular Board Meeting.

Secretary Hess-Wojcik motioned to Adopt Amendments to Section 7.01 “Library Director” of the Tinley Park Public Library Bylaws of the Board of Trustees, Proposed and Discussed at the June 24, 2024 Regular Board Meeting. Trustee Stern seconded. Roll Call Vote: Ayes: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Gina Miller, Elizabeth Stern. Abstention: Darren Meyers. Nays: None. Motion carried.

Motion to Adopt Section 8.02 “Annual Review of Bylaws and Trustee Training” of the Tinley Park Public Library Bylaws of the Board of Trustees, Proposed and Discussed at the June 24, 2024 Regular Board Meeting.

Trustee Ajasa motion to Adopt Section 8.02 “Annual Review of Bylaws and Trustee Training” of the Tinley Park Public Library Bylaws of the Board of Trustees, Proposed and Discussed at the June 24, 2024 Regular Board Meeting. Treasurer Daniels seconded. Roll Call Vote: Ayes: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Gina Miller, Elizabeth Stern, Darren Meyers. Nays: None. Motion carried.

Discussion and Consideration of Scheduling a Special Board Meeting Prior to the August 28, 2024 Regular Board Meeting.

Secretary Hess-Wojcik proposed a special meeting to be held on Monday, July 29, 2024 with the purpose of voting President Meyers out of the President position. She asked the Board for their availability and all Board members agreed that July 29, 2024 at 6:30 p.m. would work for all of them.

Secretary Hess-Wojcik motioned to hold a Special Board Meeting on July 29, 2024 at 6:30 p.m. Treasurer Daniels seconded. Roll Call Vote: Ayes: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Gina Miller, Elizabeth Stern. Abstention: Darren Meyers. Nays: None. Motion carried.

OLD BUSINESS

Approval of May 2024 Financial Report.

Treasurer Daniels motioned to table the approval of the May 2024 Financial Report to next month's meeting. Trustee Herman seconded. Roll Call Vote: Ayes: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Gina Miller, Elizabeth Stern, Darren Meyers. Nays: None. Motion carried.

TRUSTEE COMMENTS

Dami Ajasa: No comment.
 Brad Daniels: No comment.
 Leah Herman: No comment.
 Laura Hess-Wojcik: No comment.
 Gina Miller: No comment.
 Elizabeth Stern: No comment.
 Darren Meyers: No comment.

PRESIDENTS REPORT

At this time President Meyers said hello to each board member individually and proceeded to read aloud his comments from a 9-page letter that was distributed ahead of the meeting and subsequently struck from the open meeting during the approval of the agenda. He was told by all the Board members that he must stop reading this. President Meyers continued to read his letter loudly to the room. Attorney Walsh advised the Board they could motion to adjourn the meeting.

ADJOURNMENT

Secretary Hess-Wojcik motioned to adjourn the meeting at 7:50 p.m. Trustee Stern seconded. Roll Call Vote: Ayes: Dami Ajasa, Brad Daniels, Leah Herman, Laura Hess-Wojcik, Gina Miller, Elizabeth Stern. None. Motion carried.

Respectfully submitted,

Secretary

President